



PSMMC Code of Conduct

The Code of Conduct outlines expected behaviors for the Puget Sound MINI Motoring Club, its board, volunteers, members, and guests (herein referred to as PSMMC).

As a Member or Guest of the of the Puget Sound MINI Motoring Club, I ensure that:

I will practice the highest ethical standards and take personal responsibility for my own actions.

- PSMMC will conduct itself fairly, impartially, in an ethical manner consistent with PSMMC values.
- Integrity must underlie all PSMMC relationships, including those with sponsors, communities and among members. PSMMC will not engage in conduct or activity that may raise questions as to its honesty, reputation or otherwise cause embarrassment.
- PSMMC will not tolerate depriving anyone of their rights to his or her physical or intellectual property.
- PSMMC believes it is imperative that we gain club membership on merits alone and recognizes that all membership is of free will. PSMMC must never sacrifice our ethical principles to win, keep, or reduce membership.
- PSMMC will follow all restrictions on use and disclosure of information. This includes ensuring we protect sensitive club data and membership information and ensuring that any financial information is used and disclosed only as authorized by the club board or as otherwise permitted by law.

I will take no action to endanger the safety of myself, club members, guests, or the general public.

- PSMMC will take all reasonable measures to avoid harm to others, damage to property, and provide a safe environment for its members, peers, those in the MINI community, and the public.
- PSMMC will not tolerate physical assault, emotional abuse, or harassment of any kind.
- During PSMMC driving events, PSMMC will travel at a "Club Speed".

I will value the skills, strengths and perspectives of our diverse community.

- PSMMC will make all efforts to understand, respect and support our members from other cultures.
- PSMMC will not tolerate discrimination on the basis of race, color, religion, sexual orientation, gender and/or gender identity or expression, marital or parental status, national origin, citizenship status, veteran or military status, age, disability, and any other status.

I will not engage in any activity that might create a conflict of interest for me or the club.

- A conflict of interest may occur when a board member, volunteer, member, sponsor or guest's personal interest or activity negatively interferes with, or even reasonably appears to negatively interfere with, the interests of PSMMC and its reputation.

I will protect all club, partner and sponsor assets and use them only for appropriate club approved activities.

- Personal use of PSMMC resources is allowed in limited circumstances and with PSMMC Board approval in advance, but it should never adversely affect the interests of the PSMMC. These restrictions also apply when members engage with external blogs and social networking sites (e.g., Twitter, Facebook, Instagram); as such, all members should be mindful of their comments and postings.
- PSMINI is not associated with any political organizations and members may not use PSMMC resources such as soliciting contributions or circulating political petitions or campaign literature on club-controlled property to support political activities.

When I have a concern, I will report it in a timely manner.

- PSMMC members, sponsors and guests are encouraged to report concerns and potential issues. Further, PSMMC does not tolerate retaliation against those who come forward to raise issues or concern.
- When an issue arises, please contact the PSMMC Board at conduct@psmini.org. While those contacting the board can remain confidential or anonymous, providing a name helps in obtaining complete information about the issue and sharing follow-up details on the progress and outcome of the situation.
- Should any PSMMC member, sponsor or guest not follow this Code of Conduct, any corrective action will be determined by the current PSMMC Board.